West Virginia Executive Branch
Privacy Tip

Privacy Tips
Help your family, friends and community be #PrivacyAware. Use these research-based privacy tips to get the conversation started.

Share With Care
- **What you post can last a lifetime:** Before posting online think about how it might be perceived now and in the future and who might see it.
- **Own your online presence:** Set the privacy and security settings on web services and devices to your comfort level for information sharing. It's ok to limit how and with whom you share information.
- **Be aware of what's being shared:** Be aware that when you share a post, picture or video online, you may also be revealing information about others. Be thoughtful when and how you share information about others.
- **Post only about others as you have them post about you:** The golden rule applies online as well.

Personal Information Is Like Money. Value It. Protect It.
- **Think before you act:** Be wary of communications that implore you to act immediately, offer something that sounds too good to be true or ask for personal information.
- **Get two steps ahead:** Switch on two-step verification or multi-factor authentication wherever offered to prevent unauthorized access.

- See more at: https://www.staysafeonline.org/data-privacy-day/privacy-tips/#sthash.gMawPZYG.dpuf